



Pormpuraaw Aboriginal Shire Council

C/- Post Office
PORMPURA AW QLD 4871

Ph: (07) 4060 4601
Fax: (07) 4060 4654
Mobile: 0408 155 019
Email: ceo@pormpuraaw.qld.gov.au

Minutes (Draft) Council Meeting **Date: Wed, 30 June 2021 at 10.15am.**

1. **Present:** Mayor Richard Tarpecha, D/Mayor/Cr Tim Koo-Aga, Cr George Conrad, Cr Ronald Kingi, Cr Andrea Foote, CEO Edward Natera.
2. **Apologies:** Nil.
3. **Declaration of any Conflict, any perceived or other Potential Conflict of Interest to be declared prior to meeting by Councillors (Sect 150EL and Sect 150EQ of LGovt Act 2009):** Nil.
4. **Related Party Declaration Form , (Sect 150EP of LGovt Act 2009):**
Confirmation of any changes to Related Party Declaration Form by Councillors & Senior Managers: Nil.
5. **Matters arising from the Minutes:** That Council confirm the Minutes of the meeting dated Thurs, 27 May 2021 as true & correct.
Moved: Cr Ronald Kingi. **Seconded:** Cr George Conrad.
CARRIED.
Resolution: 2021/06/01.
6. **Delegations/Guests:** Nil.
7. **Correspondence:** List of inwards correspondence tabled for information:

8. Reports:

8.1 Mayor's Report:

- **8.1.1: Nil.**

8.2 CEO's Report:

- **8.2.1: Attendance Certificate:** see Attendance Certificate dated 30 June 2021 and approved for payment at \$1,503.06 each for Cr Conrad, Cr Kingi & Cr Foote.
- **8.2.2: Elected Council Members Leadership and Change:** see Special Report on this subject.
Motion: That Council moves by Resolution to make best efforts to attend all indentified Meetings moving forward.
Motion: That Council confirms & accepts the contents of the Special Report dated 15 May 2021.
Moved:.....Seconded:.....
CARRIED.
Resolution: 2021/06/... (Postpone from May 2021)
- **8.2.3: AACAP (Alcohol at Policeman Ridge Camp & sale of surplus Alcohol from TCDaley Event):** as per docu submitted by AACAP for Alcohol consumption in strict control by Red Rooster Inn & sale of surplus Alcohol.
Motion: That Council considers, confirms & approve request for Alcohol consumption at Policeman Ridge AACAP Camp & sale of surplus Alcohol.
Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2021/06/02.
- **Audits 2020-2021(Shell Financial Statement):** as per Special Report date 28 May the Shell Financial Statement received by Council.
Motion: That Council acknowledge & confirms receipt of above & that Audits 2020-2021 is now underway.
Moved: Cr Foote. **Seconded:** D/Mayor/Cr Koo-Aga.
CARRIED.
Resolution: 2021/06/03.

- **Housing Budget 2021-2022, Maintenance & Upgrades allocation:** see Special Report on this item. Total allocation is M\$2,228,167.00.
Motion: That Council acknowledge & confirms acceptance of allocation.
Moved: Cr Kingi. **Seconded:** Cr Conrad.
CARRIED.
Resolution: 2021/06/04.
- **Housing Budget 2021-2022, Capital allocation:** see Special Report on this item. Total allocation is M\$4,073,260.00.
Motion: That Council acknowledge & confirms acceptance of allocation. **Moved:** Cr Conrad. **Seconded:** D/Mayor/Cr Koo-Aga.
CARRIED.
Resolution: 2021/06/05.
- **Master Plan (Updated, 11 June 2021):** the Master Plan was updated to include the AACAP activities, the 4 Social Homes, the Staff Duplex, Water Reservoir, Womens Shelter & Splash Park.
Motion: That Council acknowledge & confirms receipt of above as tabled.
Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Kingi.
CARRIED.
Resolution: 2021/06/06.
- **Policies: Complaints about the Chief Executive Officer (Public Official)** see docu on above item dated 14 Jne 2021 forwarded to Council.
Motion: That Council acknowledge & confirms adoption by Resolution.
Moved: Cr Conrad. **Seconded:** Cr Koo-Aga.
CARRIED.
Resolution: 2021/06/07.
- **Strategic Builders appointment to build 4 Social Homes on Southside:** see Special Report on this item. This appointment to build was a Management item Audit query reference: **21IR-3 Tender Ratification.**
Motion: That Council acknowledge & confirms

acceptance of this Special Report noting that Due Process was undertaken with the appointment of Strategic Builders as per the Special Report and supporting documents supplied.

Moved: Cr Koo-Aga. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2021/06/08.

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8.3 Governance & Admin (GnA) Report:

8.3.1: Governance n Admin: to assist with Audits request in Legislative Compliance and review/update Policies. Tender (Plant Pre-Quals Supplier), still WIP with Evaluation Panel yet to be undertaken.

Motion: That Council accepts this Brief as tabled. Supplier).

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2021/06/09.

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8.4 Executive Manager Corporate Services (EMCS) Report:

- **8.4.1: Executive Manager Corporate Services:** see Special Report dated 26 June 2021 covering:
General Finance,
Grant Acquittals & Reporting,
Current Corporate Service Project,
HR,
Admin Store,
Guesthouse.

Motion: That Council accepts the Special Report dated 26 June 2021 from Ex Mgr Corp Services.

Moved: Cr Kingi. **Seconded:** Cr Conrad.

CARRIED.

Resolution: 2021/06/10.

- **8.4.2: PASC Financial Statement to 31 May 2021:** see docu on Financial Statement to 31 May 2021 covering:
Financial Statement at a Glance,
Capital Works Program,
2020/21 Capital Expenditure,
Detail Review of Revenue & Expenditure,

Operating Revenue,
Operating Expenditure,
Council Cash Position as at 31 May 2021,
Capital Expenditure,
Council Capital Grant Review,
Statement of Financial Position as at 31 May 2021.
Motion: That Council accepts the Financial Report to 31 May 2021.

Moved: Mayor Tarpencha. **Seconded:** Cr Kingi.
CARRIED.

Resolution: 2021/06/11.

- **8.4.3: 90 Days aged Debtors to 31 May 2021:** see SPR to 31 May 2021 re 90 Days Debtors.

Motion: That Council accepts the SPR dated 31 May 2021 on 90 Days Debtors.

Moved: Cr Conrad. **Seconded:** Cr Foote.
CARRIED.

Resolution: 2021/06/12.

- **8.4.4: External Audit Interim Management Report to the Mayor dated 21 Jne 2021. Report from QAO External Audit:** see docu re above.

Motion: That Council acknowledges & accepts the items mentioned in the above docu as tabled noting that reference **21IR-1**, Non compliance with laws & regulations, **21IR-2**, Policies out of date and **21IR-3**, Tender Ratification, all of which have an explanation & currently WIP.

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Conrad.
CARRIED.

Resolution: 2021/06/13.

- **8.4.4: Asset Indexation Report 2021:** see docu re above as previously indicated on Council Brief dated 06 June 2021.

Motion: That Council acknowledges & accepts the above mentioned docu as tabled noting that Asset value have increased in rates better than Bank Interest rates.

Moved: D/Mayor/Cr Koo-Aga. **Seconded:** Cr Kingi.
CARRIED.

Resolution: 2021/06/14.

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8.5 Operations Executive Manager's Report:

8.5.1: Operation Executive Manager Report: See

Report dated 20 May 2021 covering:

Airport,
RnM,
Main Roads,
Parks n Garden,
Plumbing,
Housing,
Special Projects,
Covid Dongas,
AACAP(ILC & Mens Shed)

Motion: That Council accepts the 24 June 2021 Operations Report.

Moved: Cr Conrad. **Seconded:** Cr Kingi.

CARRIED.

Resolution: 2021/06/15.

8.6 Community Service Manager's Report:

8.6.1: Community Service Executive Manager

(CSEM): The CSEM dated 17 June 2021 covers:

Summary.

Aged Care Risk & Concerns,

Justice Group,

Cenretlink,

Post Office,

IKC (Library),

Hall,

Community ID,

Training,

Disaster Management,

Events,

Fishing Day Comp (Gazetted date/day cannot be changed),

Community Safety Plan,

Thriving Communities,

PUBSC (Hall as Alcohol venue needs more conversation), Bakery,

Office Staff/Reception/Cashier.

Motion: That Council accepts the CSM Report dated 17 June 2021.

Moved: Cr Conrad. **Seconded:** Cr Foote.

CARRIED.

Resolution: 2021/06/16.

8.7 Environment Manager's Report:

- **8.7.1: Environment Executive Manager Report:** not formal Reports received but largely involved in:
ICCIP Water/Waste Acquittals,
Incendiary Burns,
Feral Culling brings meat back for families in community.

Motion: That Council to accept the brief Report from Environment as tabled.

Moved: Cr Kingi. **Seconded:** Cr Koo-Aga.

CARRIED.

Resolution: 2021/06/17.

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10. Tenders & Quotations: Nil.

11. Notice of Motion: Nil

12. Meeting Closed: **1.05pm.**

13. Next Meeting: **28 July 2021.**